



TOTAL EMB SDN BHD (1133254-M)

www.total2u.com

KL office : No.27, Jln LEP 6/22, Section 6, Taman Lestari Putra, 43300 Bandar Putra Permai, Selangor, Malaysia.

Tel : +012-3922343 email : embassy@total2u.com

JB office : 7-02, Jln Bestari 6/5, Taman Nusa Bestari, 81300 Skudai, Johor, Malaysia.

Tel : +607-5124976 Fax : 607-5124995 email : general@total2u.com

MEMO

To All Customers,

Date : 3/5/2019

RE : IRAN EMBASSY ENDORSEMENT FEE INCREASED

We would like to inform the endorsement fees at Iran embassy KL has adjusted as per list from Iran embassy attached for your reference.

As inform by the Iran embassy, the new endorsement fees apply with immediate effect.

Please do not hesitate to contact us should you need further clarification.

Thank you

Total Emb Sdn Bhd

From: 22/04/2019

Tariff for Legalization of shipment documents

INVOICE/ CERTIFICATES OF ORIGIN

Invoice Amount		Tariff for Original Doc.
EUR	US\$ and other currency	
Euro 1 to 152	Follow the current exchange rate to Euro	RM 86
153 to 1516		285
1517 to 7576		508
7577 to 15152		1026
15153 to 75758		1995
75759 and above		3990

CERTIFICATES OF ORIGIN

- Certificates of origin shall be charged on the basis of amount of the related invoice.

HEALTH CERTIFICATE

Related Invoice Amount		Tariff for Original Doc.
EUR	US\$ and other currency	
Euro 1 to 1516	Follow the current exchange rate to Euro	RM 171
1517 to 151516		456
151517 to 1515152		855
1515152 and above		1596

OTHER DOCUMENT

Confirmations/Verifications/Endorsements of proof of credit of companies, and their capital (paid up and/or authorized), Balance Sheet, Articles & Memorandum of Association (M & A), Notices published in Official Gazette, Official Notices of (increase and/or reduction) capital (paid up and /or authorized), Claims Sheets and minutes of General Assemble, Share Script, Certificate of Securities, Record of M & A (each document RM256.00).

Confirmations/Verifications/Endorsements of Credit of Businesspersons (provided sufficient documents submitted), Trade/Commerce Card, certificate/credential of investment/capital, Certificate/credential of commercial ownership (each document RM256.00).

Confirmations/Verifications/Endorsements of Letter of Identification/ Introduction for company's representatives (each document RM256.00)

Important Note: To Legalization any type of documents we require full payment of principle page and each attachment 10% of the principle page.

In case no charges are specified or in case no invoice has been issued, maximum amount in tariffs are chargeable for any other document.

Note: Legalization of any Document is requires the followings:

1. Verification by the Ministry of Foreign affairs Malaysia.
 2. Legalization Fee paid. (Original Bank Deposit Slip is required)
- All payments should be made in CASH to the Account of EMBASSY OF I.R.IRAN
 - 1- C.I.M.B Bank No. 8000443614
 - 2- MAY Bank No. 564427305770

- All Tariffs may be subject to change.

Visiting Hours: 09:00 to 11:30

Address: B-3A-8, Megan Avenue 1, Jalan Tun Razak ,50400 Kuala Lumpur . Tel: 03-21 612 911
Fax: 03-21810214